

**TOWN OF ASQUITH  
REGULAR MEETING**

December 10<sup>th</sup>, 2025

The Council of the Town of Asquith held its regular meeting on Wednesday, December 10<sup>th</sup>, 2025, at the Asquith Elks Hall, 450 Main Street.

Present was: Mayor Jackie Stobbe, Councillors Pete Heck, Darcy Stack, Chase Theisen and Jeremy Wolfe, Foreman Dylan Desrosiers and Administrator Kaila Montgomerie.  
Absent was: Councillors Jodi Nehring and Colleen Hobman.

The meeting was called to order at 5:16P.M. by Mayor Stobbe.

**Minutes**

**194/25** That the November 12<sup>th</sup>, 2025, regular meeting minutes be accepted as presented  
Theisen  

Carried

**Business Arising**

None.

**Financial Statements**

**195/25** That November financials and bank reconciliations be accepted as presented.  
Stack  

Carried

**196/25** That the payment of Graham Contracting invoice number 8723 be removed from  
Heck December accounts payable and cheque number 4095 be held until supporting receipts are submitted to Council.  

Carried

**197/25** That November accounts paid in the amount of \$6,585.14 be accepted as presented and  
Theisen December accounts payable in the amount of \$63,477.28 be accepted as amended.  

Carried

**Correspondence**

1. November 2025 Letter from Kelly Block in response to Mayor Stobbe’s letter dated October 22, 2025.
2. November 18, 2025, Email from Kelly Block providing her MP Report.
3. December 3, 2025, Email from Kelly Block providing her MP Report.
4. November 20, 2025, Email from Mayor Winder of Delisle providing her notes from the SUMA Town Caucus Meeting.
5. November 19, 2025, Email from FCM requesting a contribution to their SUMA travel fund.
6. December 4, 2025, Email from Iryna Khovrenkov of the U of R Johnson Shoyama Graduate School of Public Policy providing a copy of their report on Wellbeing in Policy.
7. November 17 & December 1, 2025, Emails from SUMA providing their Municipal Update.
8. November 24, 2025, Email from SUMA providing a link to their 2025 Member Survey.
9. December 4, 2025, Email from SUMA inviting Council to register for their Co-Op Housing Solutions webinar.
10. November 24, 2025, Email from FCM providing their newsletter.
11. December 1, 2025, Email from North Central Transportation Planning Committee inviting Council to their February workshop.

**Reports – Attached**

**Finance**

**198/25** That December expenses requiring payment at year-end be paid prior to the January  
Theisen Council Meeting.  

Carried

**Unfinished Business**

**Snow Removal Tender**

**199/25** That the Snow Removal tender for Winter 2025 through Spring 2026 be awarded to  
Theisen Burwell Trenching and Electrical Ltd.  

Carried

**Legal**

**200/25** That Council moves to a closed session to discuss legal matters under Section 14 of

Theisen	<i>The Local Authority Freedom of Information and Protection of Privacy Act.</i> <u>Carried</u>
<b>6:06P.M.</b>	All Council Members listed in attendance above and Administrator Montgomerie moved to a closed session to discuss ongoing legal matters.
<b>6:20P.M.</b>	Closed session ended. All Council Members listed in attendance above and Administrator Montgomerie resumed public meeting.
	<u>New Business</u>
	<u>Christmas Office Closure</u>
<b>201/25</b> Theisen	That the office be closed December 22 through December 26, 2025. <u>Carried</u>
	<u>Christmas Gifts</u>
<b>202/25</b> Theisen	That Co-Op gift cards be purchased for employees as follows: Full time: \$150 Part time and seasonal: \$50 <u>Carried</u>
<b>203/25</b> Heck	That a \$50 Co-Op gift card be purchased for the person that floods the outdoor rink. <u>Carried</u>
	<u>2025 Grants</u>
<b>204/25</b> Stack	WHEREAS Council acknowledges that Eagle Creek Regional Park provides valuable recreation opportunities to Asquith residents;  THEREFORE be it resolved that a grant in the amount of \$1,500.00 be awarded to Eagle Creek Regional Park; and  WHEREAS the Recreation Board will not receive an invoice for sportsgrounds maintenance in 2025;  THEREFORE be it resolved that no grant be awarded to the Recreation Board for 2025. <u>Carried</u>
	<u>Municipal Revenue Sharing (MRS) Declaration</u>
<b>205/25</b> Heck	That any discussion or motion regarding the MRS Declaration be postponed to the January 2026 meeting. <u>Carried</u>
	<u>Wages for 2026</u>
<b>206/25</b> Heck	That Council moves to a closed session to discuss human resources under Section 16 of <i>The Local Authority Freedom of Information and Protection of Privacy Act.</i> <u>Carried</u>
<b>6:34P.M.</b>	All Council Members listed in attendance above and Administrator Montgomerie moved to a closed session to discuss human resources.
<b>6:57P.M.</b>	Closed session ended. All Council Members listed in attendance above and Administrator Montgomerie resumed public meeting.
<b>207/25</b> Stack	That wages for 2026 be set as follows: Gord Fraser                      \$26.00 per hour Foreman Dylan Desrosiers    \$85,000.00 per year CAO Kaila Montgomerie       \$87,500.00 per year <u>Carried</u>
	<u>Garbage and Recycling</u>
<b>208/25</b> Stack	That the Town of Asquith receive curbside recycling service directly from SK Recycles beginning February 1, 2028, and further that the Town of Asquith remain under the current program for the transition period of June 1, 2026, to February 1, 2028. <u>Carried</u>
<b>209/25</b> Theisen	That Administrator Montgomerie be given authorization to sign the 2026 Loraas garbage and recycling contract as presented. <u>Carried</u>

**210/25**                    That the residential garbage and recycling base rate be increased by \$1.25 per month  
Stack                    beginning January 2026.

Carried

Parcel for Sale South and East of Sportsgrounds  
**211/25**                    That any discussion or motion regarding the purchase of Parcel number 145477693 be  
Theisen                    postponed to the January 2026 Regular Council Meeting.

Carried

Reserve for Outdoor Rink  
**212/25**                    That a reserve account be created for maintenance and upgrades to the outdoor rink.  
Wolfe

Carried

Transfer from Reserves  
**213/25**                    That \$14,257.00 be transferred from the Operating Reserve to cover the cost of the boiler  
Wolfe                    installed at the fire hall and further that it be recognized that these funds were received  
                                 from the Canada Community Building Fund.

Carried

FCM Travel Fund  
**214/25**                    That the Town of Asquith contributes \$32.76 to the Travel Fund as requested by FCM.  
Heck

Carried

Adjournment  
**215/25**                    That this meeting be adjourned at 7:40P.M.  
Stobbe

Carried

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Mayor

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Administrator