

**TOWN OF ASQUITH**  
**BYLAW NO. 2-2022**  
**A BYLAW RESPECTING BUILDINGS**

The Council of the Town of Asquith in the Province of Saskatchewan enacts as follows:

**SHORT TITLE**

1. This bylaw may be cited as the Building Bylaw.

**PURPOSE OF THE BUILDING BYLAW**

2. The purpose of this bylaw is to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations, and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

**INTERPRETATION /LEGISLATION**

3. Definitions contained in *The Construction Codes Act*, *The Building Code Regulations* and *The Energy Code Regulations* shall apply in this building bylaw.

"**Act**" means The Construction Codes Act;

"**building official**" means a person who holds a building official license.

"**competent person**" means a person who is recognized by the Town of Asquith as having:

- (a) a degree, certificate, or professional designation; or
- (b) the knowledge, experience, and training:

necessary to design or review the design of a building.

"**local authority**" means the Town of Asquith to which this Building Bylaw applies.

"**NBC**" means the edition and provisions of the Nation Building Code of Canada, including revisions, errata, and amendments to it, declared to be in force pursuant to the Act and the regulations.

"**NECB**" means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata, and amendments to it, declared to be in force pursuant to the Act and the regulations.

"**occupancy certificate**" means a certificate issued with respect to the approved use or occupancy of a building.

"**owner**" means:

- (a) any person who has any right, title, estate, or interest in land, improvements, or premises other than that of a mere occupant, tenant, or mortgagee;
- (b) any person, firm, or corporation that controls the property under consideration; or
- (c) if the building is owned separately from the land on which the building is located, the owner of the building.

"**owner's representative**" means any person, company, employee, or contractor who has authority to act on behalf of an owner.

**“permit”** means written authorization issued by the Town of Asquith or its building official in the form of a building permit.

**“plan review”** means the examination of building drawings and related documents by a building official to ascertain whether those drawings and documents meet the requirements of the Act and the regulations.

**“regulations”** means *The Building Code Regulations and The Energy Code Regulations*;

**“SAMA fee”** means a fee charged to the Town of Asquith by the Saskatchewan Assessment Management Agency with respect to the work.

**“value of construction”** means the total costs to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead, and profit of the contractor and subcontractors.

**“work”** means any construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy, or change of occupancy of a building.

## **SCOPE OF THE BYLAW**

4. This building bylaw applies to all work undertaken or to be undertaken within the geographical jurisdiction of the Town of Asquith.

1) This bylaw applies to matters governed by the Act and the Regulations, including administrative Requirements for use with the National Building Code 1985.

2) Notwithstanding subsection (1) references and requirements in the Administrative Requirements for use with the National Building Code 1985 respecting matters regulated by the Act and Regulations shall not apply.

3) A building or part of a building for which a permit has been granted shall not be occupied before the issuance of an occupancy certificate by the Town of Asquith or the building official pursuant to clause 16(11)(h) of the Act.

Subsection 3. *IS FOR THE ENGAGEMENT OF AN “OCCUPANCY” PERMIT PROCESS ONLY.*

4) Notwithstanding the exemption for farm buildings, as defined in the *Construction Codes Act* this bylaw regulates all residential occupancies, dwelling units, and houses situated on farmland.

5) An accessory building not greater than 10 m<sup>2</sup> (108 ft<sup>2</sup>) is exempt from this bylaw provided it does not create a hazard.

## **GENERAL**

5. 1) It is the duty of every owner or the owner’s representative of a building in Saskatchewan to ensure that the building and work is in accordance with the Act, the regulations, any associated codes, interpretations and orders and any bylaws adopted by the Town of Asquith with which the building is associated.
- 2) It shall be the responsibility of the owner or the owner’s representative to arrange for all permits, inspections, and certificates required by any other applicable bylaw, Acts, and regulations.

- 3) The granting of any permit which is authorized by this Bylaw shall not:
- a) entitle the grantee, his successor assigns or anyone on his behalf, to erect any building that fails to comply with the requirements of any building restriction agreement, bylaw, Act and/or regulation affecting the site described in the permit, or
  - b) make either the local authority or its appointed Building Official liable for damages or otherwise by reason of the fact that a building, the placement, erection, construction, alteration, repair, renovation, demolition, relocation, removal, addition, use, occupancy, change of occupancy or reconstruction of which has been authorized by permit, does not comply with the requirements of any such building restriction agreement, bylaw, Act and/or regulation affecting the site described in the permit.
- 4) A building or part of a building for which a permit has been granted shall not be occupied before the issuance of an occupancy certificate by the local authority or the building official pursuant to clause 16(11)(h) of the Act.
- 5) The provisions of this building bylaw apply to buildings greater than 10m<sup>2</sup> (107.6 ft<sup>2</sup>) in building areas except as otherwise exempted by the Act or the regulations.

### **BUILDING PERMITS**

6. (1) Every application for a permit to erect, place, construct, alter, repair, add to, renovate, demolish, relocate, reconstruct, use, occupancy, change of occupancy or removal of a building shall be in form "A", and shall be accompanied by two sets of the plans and specifications of the proposed building.
- (2) Every permit application shall be reviewed and approved by the building official including plan review and approval.
- (3) The Town of Asquith or its Building Official may require submission of an up-to-date plan or survey prepared either before construction begins or upon completion of work by a registered land surveyor, as a condition of permit approval.
- (4) If the work described in an application for a building permit, to the best of the knowledge of the Town of Asquith or its Building Official, complies with the requirements of this bylaw, the Act, or the regulations, the local authority, upon receipt of the prescribed fee, shall issue a permit in Form "B" and return one set of submitted plans to the applicant.
- (5) The Town of Asquith may, at its discretion, have a plan review, inspection, and other services for the purpose of enforcement of the Act and Regulations provided by building officials (s) designated by the minister to assist the local authority pursuant to subsection 16.(6) of the Act.
- (6) The Town of Asquith may, at its discretion, have plan review, inspection and other services provided by an appointed building official, employed by a firm or corporation under contract to the local authority.
- (7) The permit fee for erection, placement, construction, addition, alteration, repair, renovation, relocation, demolition, removal, reconstruction, use, occupancy or change of occupancy of a building and removal of a building shall be based on the following fee schedule:

## Building Permit Fee Schedule

- (a) The permit fee amount shall be calculated as follows:
- a. New construction or addition shall be \$5.75 per \$1,000.00 of value of construction (as defined) and the local authority or the building official may establish the value of construction for the work described in an application for a permit, for the purpose of calculating a permit fee, based on established current construction costs, the owner's or the owner's representative statement of costs or constructor's contract values, or similar methods selected by the Town of Asquith or its building official.
  - b. an alteration, repair, renovation (as per building official) – the fee shall be = the greater of \$400, or \$4.50 per \$1,000 of value of construction (as defined) and the Town of Asquith or the building official may establish the value of construction for the work described in an application for a permit, for the purpose of calculating a permit fee, based on established current construction costs, the owner's or the owner's representative statement of costs or constructor's contract values, or similar methods selected by the Town of Asquith or its building official.
  - c. decks shall be the greater of – the minimum fee = of \$100 or for value of construction greater than \$17,500 the fee shall be \$5.75 per \$1,000.
  - d. detached garage/accessory building – the greater of minimum fee = \$150 or for the value of construction greater than \$26,000 the fee shall be \$5.75 per \$1,000.
- (b) For moving a building into the Town of Asquith, the permit fee shall be the same as that for new construction and alterations plus any costs to repair damage incurred to the Town of Asquith's infrastructure as a result of the move.  
For moving a building out of a municipality, the permit fee shall be the \$50.00 plus a deposit to cover costs to repair damage incurred to the Town of Asquith's infrastructure as a result of the move.
- (c) Permit fees will also include applicable maintenance fees charged by the Saskatchewan Assessment Management Agency (SAMA).
- (d) Permit fees will be collected prior to the issuance of the permit and subject to applicable taxes.
- (e) Additional fees may be applied to recover costs for enforcement of the building bylaw and follow-up measures that are above and beyond the typical scope of inspections of the work, and where multiple site inspections are deemed necessary, at the discretion of the Town of Asquith or its Building Official.

(8) Where additional inspections may be required by the Building Official, the owner will be responsible for payment of the inspection fee to the Town of Asquith at a rate of \$100.00 per inspection or as per the cost stated in the contract for services between the Town of Asquith and its Building Official.

(9) The Town of Asquith or the Building Official may estimate the value of construction costs for the work described in an application for building permit, for the purpose of calculating a permit fee based on the definition of *value of construction* as pursuant to section 3.

(10) Approval in writing from a Town of Asquith or its authorized representative is required for any deviation, omission, or revision to work for which a permit has been issued under this section.

(11) Where a permit has expired as pursuant to section 10. the owner can make application to the Town of Asquith for the renewal of the permit application.

Such renewal is subject to the fee schedule listed in subsection 6.(7) or some alternate renewal fee.

(12) The Town of Asquith may, at its discretion, rebate a portion of a permit fee where work is reduced in scope or discontinued, or where exceptional circumstances occur.

### **PERMIT – ISSUANCE**

7. (1) No person, or company to whom a permit is issued shall fail to comply with the terms and conditions of the permit.
- (2) Work must not commence before a permit is issued.
- (3) If a deposit is collected it shall, on request by the owner or owner's representative, be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the Town of Asquith or its building official less, in the event the work is deemed unsatisfactory any costs incurred by the Town to make the work satisfactory.

### **PERMITS – REFUSAL TO ISSUE**

8. (1) The Town of Asquith may refuse to issue a permit if:
  - (a) the proposed work described on the permit application would contravene:
    - (i) the Act;
    - (ii) the regulations;
    - (iii) an order of the appeal board;
    - (iv) a written interpretation of the minister pursuant to section 8 of the Act; or
    - (v) the Town of Asquith's building bylaw;
  - (b) the person who designed or reviewed the design of a proposed building that is within the scope of Part 9 of the NBC is not a competent person;
  - (c) the person who designed or completed a design review of a proposed building that is within the scope of the NECB is not an architect or engineer;
  - (d) the application for a permit is incomplete;
  - (e) any fees, deposits or bonds required pursuant to the Town of Asquith's building bylaw for the issuance of a permit have not been paid for; or
  - (f) the proposed work described on the permit application would contravene any other Act, regulations or bylaw that applies to the proposed work.
- (2) Where the Town of Asquith refuses to issue a permit pursuant to subsection (1), the Town of Asquith shall:
  - (a) provide written notice to the applicant as to the reasons for the Town of Asquith's refusal to issue a permit; and
  - (b) refund any fee or deposit paid as part of the permit application for work pursuant to the Act, less any fees paid for:
    - (i) plan review; and
    - (ii) permit application or administration.

### **PERMITS - REVOCATION**

9. (1) The local authority may revoke a permit issued pursuant to the Act:
  - (a) if the holder of the permit requests in writing that it be revoked;
  - (b) if the permit was issued on mistaken, false, or incorrect information;

- (c) if the permit was issued in error;
- (d) subject to subsection (2), if, after 6 months after the permit's issuance, the work for which the permit was issued has not, in the opinion of the Town of Asquith's building official, been seriously commenced and no written agreement for the delay has been given by the Town of Asquith; or
- (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the Town of Asquith's building official, substantially suspended or discontinued for a period of more than 6 months after the permit's issuance and no written agreement for the delay has been given by the Town of Asquith.

(2) If the Town of Asquith revokes a permit pursuant to subsection (1) it shall provide written notice to the permit holder as to the reason for the revocation.

### **PERMITS – EXPIRY**

10. (1) The expiry of a permit does not relieve the owner or the owner's representative from the obligation to complete the work approved in the permit.

(2) All permits issued pursuant to this building bylaw shall expire on the date stated in the permit, or if no date is stated:

- (a) twenty-four months from date of issue;
- (b) six months from date of issue if work is not commenced within that period;
- (c) on the date specified by the Town of Asquith if work has not seriously commenced and is suspended for a period of six months; or
- (d) on the date specified by the Town of Asquith if work has been suspended with written permission by the Town of Asquith or its building official and the agreed upon period has been exceeded.

(3) An owner or the owner's representative that does not complete all the work listed on a permit before the permit expires shall apply to the Town of Asquith and do one of the following:

- (a) revoke the permit;
- (b) extend the term of the permit;
- (c) vary the condition of the permit.

(4) The local authority may revoke, extend, or vary the conditions of a permit on written application of the permit holder and subject to any condition or fees listed on the bylaw.

### **DEMOLITION OR REMOVAL PERMITS**

11. (1) (a) The fee for a permit to demolish, remove or move a building shall be \$100.00.

(b) In addition, the applicant shall deposit with the Town of Asquith such sum as the Town of Asquith or its Building Official considers sufficient to cover the cost of restoring the site after the building has been demolished or removed to such condition that it is, in the opinion of the Town of Asquith or its Building Official, not dangerous to public safety. If the applicant who demolished or removes the building restores the site to a condition satisfactory to the Town of Asquith or its Building Official, the sum deposited shall be refunded.

(2) Every application for a permit to demolish, remove or move a building shall be in Form "C".

(3) Where a building is to be demolished and the Town of Asquith is satisfied there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the Town of Asquith shall, upon receipt of the fee and deposit prescribed, issue a permit for the demolition in Form "D".

(4) Where a building is to be removed from the geographical jurisdiction of the Town of Asquith, and the Town of Asquith is satisfied there are no debts or taxes in arrears or taxes outstanding with respect to the building or land which the building is situated, the Town of Asquith shall, upon receipt of the fee and deposit prescribed, issue a permit for the removal in Form "D".

(5) Where a building is to be removed or moved from its original site and set upon another site in the geographical jurisdiction of the Town of Asquith, and the Town of Asquith is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, and the building when placed on its new site and completed, to the best of the knowledge of the Town of Asquith or its authorized representative, will conform with the requirements of this bylaw, the Town of Asquith shall, upon receipt of the fee and deposit prescribed, issue a permit for the removal in Form "D".

(6) All permits issued under this section expire six months from the date of issue except that a permit may be renewed for six months upon written application to the Town of Asquith.

## **ENFORCEMENT OF THE BYLAW**

12. (1) If any building, or part thereof, or addition thereto is erected, constructed, reconstructed, altered, repaired added to, renovated, demolished, relocated, used, occupied, occupancy changed, placed or removed in contravention of any provision of this bylaw, the local authority or its Building Official may take any measures as permitted by section 24, 25, or 26 of the Act, and sections 13 and 14 of *The Building Code Regulations* for the purpose of ensuring compliance with this Bylaw including, but not limited to:

- (a) any reasonable hour enter land or a building;
- (b) be accompanied into a building by a person having a special or expert knowledge on any matter to which the Act or the regulations relate;
- (c) ordering production of documents, tests, certificates, etc. relating to the work;
- (d) inspecting and taking material samples, equipment, or appliance being used in the work;
- (e) issuing notices to owners which order actions within a prescribed time,
- (f) eliminating unsafe and imminent risk conditions;
- (g) completing actions, upon owner's non-compliance with an order, and adding the expenses incurred to the tax payable on the property; and
- (h) obtaining restraining orders.

(2) If any building or part thereof, is in an unsafe or imminent risk condition due to its faulty construction, dilapidated state, abandonment, open or unguarded condition or any other reason, the local authority or its authorized representative may take any measures allowed by subsection 12.(1).

(3) The owner of a building for which a permit has been issued or for which actions are being taken in compliance with an order, shall give notice in writing to the local authority as required in Section 7 of the Act including, but not limited to:

- (a) on start, progress, and completion of construction,
- (b) of change in ownership prior to completion of construction, and
- (c) of intended partial occupancy prior to completion of construction.

## **NOTIFICATION**

13. (1) The owner or the owner's representative of a building to be constructed shall ensure that the Town of Asquith (or its Building Official) is notified of:
- (a) when excavation is to be commenced;
  - (b) when the foundation is to be placed;
  - (c) when a superstructure is to be placed on the foundation;
  - (d) any other event at the time required by the permit under which work has been undertaken; and
  - (e) any other specified event at the specified time.
- (2) Before commencing work at a building site, the owner or the owner's representative shall give notice to the Town of Asquith of:
- (a) the date on which the owner or the owner's representative intends to commence the work; and
  - (b) subject to subsection (8), the name, address, and telephone number of:
    - (i) the constructor or other person in charge of the work;
    - (ii) the designer of the work;
    - (iii) the person or firm that is to review the work to determine whether or not the construction conforms to the design; and
    - (iv) any inspection or testing agency that is engaged to monitor the work.
- (3) During the course of construction, the owner or the owner's representative shall give notice to the Town of Asquith of:
- (a) subject to subsection (8), any change in, or termination of, the employment of a person or firm mentioned in clause (2)(b);
  - (b) the owner's or owner's representative intent to do any work that has been ordered by a building official or Town of Asquith to be inspected during construction;
  - (c) the owner's or owner's representative intent to enclose work that has been ordered by a building official or Town of Asquith to be inspected before enclosure;
  - (d) subject to subsection (8), any proposed deviation from the plans approved and permitted by the Town of Asquith.
  - (e) subject to subsection (8), any construction undertaken that deviates from the plans approved and permitted by the Town of Asquith; and
  - (f) the completion of work.
- (4) Subject to subsection (8), the owner or the owner's representative of a building under construction shall give notice to the Town of Asquith of:
- (a) any change in ownership or change in address of the owner or the owner's representative that occurs before the issuance of an occupancy certificate as soon as the change occurs; and
  - (b) the owner's or owner's representative intention to occupy a portion of the building if the building is to be occupied in stages.
- (5) The owner of a building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated shall submit a written report to the Town of Asquith of the occurrence of the following that causes or has the potential to cause serious injury or loss of life:
- (a) structural failure of the building or part of the building;
  - (b) failure of any equipment, device, or appliance that is required by the Act or the regulations.
- (6) A report submitted pursuant to subsection (5) must:
- (a) contain:



- (i) the name and address of the owner;
  - (ii) the address or location of the building involved in the failure;
  - (iii) the name and address of the constructor of the building; and
  - (iv) the nature of the failure; and
- (b) be submitted to the Town of Asquith within 15 days after the occurrence of the failure mentioned in clause (5)(a) or (b).

(7) On receipt of the report pursuant to subsection (5), the Town of Asquith may require an owner to do the following:

- (a) provide any other information that the building official or Town of Asquith may consider necessary;
- (b) complete any additional work that is necessary to ensure compliance.

(8) Notice given pursuant to clause (2)(b), (3)(a), (3)(d), (3)(e) or subsection (4) is to be in writing.

### **SPECIAL CONDITIONS**

14. (1) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Parts 3, 5, 6, and 7 of the NBC shall have an architect or engineer complete the design or design review of:

- (a) the building; and
- (b) all building systems.

(2) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure that is within the scope of Part 4 of the NBC shall have an architect or engineer complete:

- (a) the design or design review of the structure;
- (b) an inspection of construction of the structure to ensure compliance with the design; and
- (c) the reviews required by the NBC.

(3) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure within the scope of the NECB shall have an architect or engineer complete:

- (a) the design or design review of the structure;
- (b) the inspection of construction of the structure to ensure compliance with the design; and
- (c) the reviews required by the NECB.

(4) In addition to the requirements of subsections (1), (2), or (3), the Town of Asquith or its building official shall require that an engineer or architect provide:

- (a) a Commitment for Field Review letter as part of the permit application for work; and
- (b) an Assurance of Field Review and Compliance letter, on completion of the work, providing assurance that the work conforms to the engineer's or architect's design.

(5) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Part 9 of the NBC shall ensure that a competent person has designed or reviewed the design of the building.

(6) An owner or the owner's representative shall ensure that copies of any inspection or review reports made pursuant to this section are made available to a building official or the Town of Asquith on the request of the building official or the Town of Asquith, as the case may be.

(7) No owner of a building or an owner’s representative shall cause or allow the ground elevations of a building to be changed so as to place in contravention of the NBC:

- (a) the building or part of the building; or
- (b) an adjacent building.

(8) If the property boundaries of a building lot are changed so as to place a building or part of a building in contravention of the NBC, the owner or the owner’s representative shall immediately alter the building or part of the building to bring it into compliance with the NBC.

**PENALTY**

15. (1) Any person who contravenes any of the provisions of this building bylaw shall be liable to the penalties provided in Part 8 of the Act.
- (2) Conviction of a person or corporation for breach on any provision of this building bylaw shall not relieve the person from compliance with the Act and regulations.

**REPEAL OF BYLAW (S)**

16. On enactment of this building bylaw, all previous building bylaws, including building bylaw amendments, are repealed.

\_\_\_\_\_  
Mayor

Enacted pursuant to  
Section 17 of *The  
Construction Codes  
Act*.

SEAL }

\_\_\_\_\_  
Chief Administrative Officer

Passed on this 14<sup>th</sup> day of December, 2022.  
Certified a true copy of  
Bylaw No. 2-2022.



Town of Asquith  
DEVELOPMENT PERMIT / BUILDNG PERMIT APPLICATION  
(Check ALL ☐ that apply) **Form A to Bylaw 2-2022**

Box 160 – 535 Main St.  
Asquith, SK  
S0K 0J0

TYPE OF WORK:	<input type="checkbox"/> NEW	<input type="checkbox"/> ADDITION	<input type="checkbox"/> ALTERATIONS	PERMIT NO:	OFFICE USE:			
	<input type="checkbox"/> REMOVAL	<input type="checkbox"/> DEMO	<input type="checkbox"/> RELOCATION					
LOCATION	PROJECT ADDRESS:		LLD:	1/4:	SEC:	TWP:	RGE:	<input type="checkbox"/> W2M <input type="checkbox"/> W3M
	SUBDIVISION:		LOT:	BLK:	PLAN:		PARCEL:	

OWNER / CONTRACTOR	Owner		Company Name (if applicable)			
	Mailing Address		City		Prov	PC
	Phone (Check best use) <input type="checkbox"/> Cell <input type="checkbox"/> Other		Email  (Most correspondence will be by email)			
	Contractor / Company		Phone		Email	

START DATE:	COMPLETION DATE:	ESTIMATED VALUE OF CONSTRUCTION:
NOTE: “Value” of construction is not the same as “cost” of construction; see bylaw for definition. A revised value may be determined.		

TYPE OF PROJECT	<input type="checkbox"/> RESIDENTIAL:	<input type="checkbox"/> SITE BUILT HOME	<input type="checkbox"/> RTM	<input type="checkbox"/> MOBILE HOME	<input type="checkbox"/> DECK	<input type="checkbox"/> DET GARAGE	<input type="checkbox"/> BSMT DEV
	DETAILED DESCRIPTION: (I.E. NEW CUSTOM HOME; RELOCATING EXISTING MOBILE HOME; CONSTRUCTING NEW FOUNDATION FOR EXISTING HOUSE; DETACHED GARAGE; ETC.)						
	<input type="checkbox"/> COMMERCIAL:	<input type="checkbox"/> SHOP / STORAGE	<input type="checkbox"/> VEHICLE STORE/REPR	<input type="checkbox"/> RETAIL STORE	<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> OFFICE(S)	<input type="checkbox"/> ASSEMBLY (I.E. RESTAURANT / CHURCH / HALL / GYM)
OTHER / DETAILED DESCRIPTION: (I.E. COLD STORAGE; RENO SPACE FOR NEW COFFEE SHOP; TRUCK STORAGE & REPAIR W/ OFFICES; NEW HOTEL; TENNANT IMPROVEMENT FOR CLOTHING STORE; ETC.)							

SUBMITTALS	<input type="checkbox"/> Site Plan Submitted	A SITE PLAN IS REQUIRED FOR ALL PROJECTS	
	<input type="checkbox"/> Drawings Submitted OR	Complete Drawing Package, including elevations, floor plans, sections, and details	Required for ALL projects, unless a BT Worksheet is available
	<input type="checkbox"/> Worksheet Submitted	BT Worksheet (in lieu of drawings); for decks and detached garage projects	See <a href="http://www.buildtechinspections.ca">www.buildtechinspections.ca</a>
PERMIT APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION HAS BEEN RECEIVED			

APPLICANT SIGNATURE	I hereby acknowledge that I have read this application and certify that the information contained herein is correct. I hereby acknowledge that I understand that permission to begin the work is not granted to me until a Building Permit signed by the building official, administrator, or administration staff is returned to me. I hereby agree to comply with the Building Bylaw of the local authority and acknowledge that it is my responsibility to ensure compliance with the Building Bylaw and Zoning Bylaw of the local authority and with any other applicable bylaws, acts and regulations regardless of any plan review or inspections that may or may not be carried out by the local authority or its authorized representative. I agree to perform all work solely in accordance & compliance with the information & plans provided by me in this application and will obtain all other work permits required in conjunction with my development.	
	Applicant Signature	Date

FORM B to Bylaw No. 2-2022\_

TOWN of ASQUITH, Saskatchewan

BUILDING PERMIT #

Permission is hereby granted to \_\_\_\_\_  
to \_\_\_\_\_ a building to be used as a \_\_\_\_\_  
on civic address or location \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ in  
accordance with the  
application dated \_\_\_\_\_. **This permit expires six months  
from the date of issue if work is not commenced within that period or if  
work is suspended for a period of six months, unless otherwise authorized  
by the local authority or its authorized representative.** Grade lines of the  
building site are to be as indicated below and as shown on the diagram.

STREET NAME: \_\_\_\_\_

Lot Line

1

2

3

4

5

6

8

7

BUILDING

Lot Line

Indicate  
Which  
Direction  
North

STREET ELEVATION

ELEVATIONS:

1.

2.

3.

4.

5.

6.

7.

8.

NOTE:

If Street Elevation  
Unknown, use Elev. 100.0'

Direction of slope from building to lot lines are as per diagram.

This permit is issued subject to the following conditions:

Any deviation, omission or revision to the approved application requires approval of the local authority or its authorized representative.

Estimated value of construction \$ Permit fee \$

Date

Signature of Authorized Representative

**FORM C to Bylaw No. 2-2022**

\_\_\_\_\_TOWN\_\_\_\_\_ of \_\_\_\_\_ASQUITH\_\_\_\_\_, Saskatchewan

**APPLICATION FOR A PERMIT TO DEMOLISH OR MOVE A BUILDING**

I hereby make application for a permit to demolish a building now situated on

Civic address or location \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

The demolition will commence on \_\_\_\_\_, 20\_\_\_\_\_.  
and will be completed on \_\_\_\_\_, 20\_\_\_\_\_.

**OR**

I hereby make application for a permit to move a building now situated on

Civic address or location \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

to Civic address or location \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

or Out of the municipality \_\_\_\_\_

The building has the following dimensions: length \_\_\_\_\_ width \_\_\_\_\_  
height \_\_\_\_\_

The building mover will be \_\_\_\_\_  
and the date of the move will be \_\_\_\_\_, 20\_\_\_\_\_.

The building will be moved over the following route: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The site work (filling, final grading, landscaping, etc.) which will be done after  
removal of the building includes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby agree to comply with the Building Bylaw of the local authority and  
to be responsible and pay for any damage done to any property as a result  
of the demolition or moving of the said building, and to deposit such sum  
as may be required by Section 6(1)(b) of the Building Bylaw. I acknowledge  
that it is my responsibility to ensure compliance with any other applicable  
bylaws, acts and regulations, and to obtain all required permits and  
approvals prior to demolishing or moving the building.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner or  
Owner's Agent

FORM D to Bylaw No. 2-2022

\_\_\_\_\_TOWN\_\_\_\_\_ of \_\_\_\_\_ASQUITH\_\_\_\_\_, Saskatchewan

DEMOLITION OR MOVING PERMIT # \_\_\_\_\_

Permission is hereby granted to \_\_\_\_\_ to

\_\_\_\_\_ Demolish                      **OR**                      \_\_\_\_\_ Move

a building now situated on

Civic address or location \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

to      Civic address or location \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

or      Out of the municipality \_\_\_\_\_

in accordance with the application dated \_\_\_\_\_, 20 \_\_\_\_\_. **This permit expires six months from the date of issue.**

This permit is issued subject to the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any deviation, omission or revision to the approved application requires approval of the local authority or its authorized representative.

Permit fee \$ \_\_\_\_\_                      Deposit fee \$ \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Representative