

**TOWN OF ASQUITH  
REGULAR MEETING**

**January 14<sup>th</sup>, 2026**

The Council of the Town of Asquith held its regular meeting on Wednesday, January 14<sup>th</sup>, 2026, at the Asquith Elks Hall, 450 Main Street.

Present was: Mayor Jackie Stobbe, Councillors Pete Heck, Colleen Hobman, Jodi Nehring, Darcy Stack, Chase Theisen and Jeremy Wolfe, Foreman Dylan Desrosiers and Administrator Kaila Montgomerie.

Absent was: None.

The meeting was called to order at 5:15P.M. by Mayor Stobbe.

**5:15P.M.** Tristen Pochay presented his request that Council forgive Invoice No. 55-2025.

**5:30P.M.** Fire Chief Colin Graham and Deputy Chief Blaine Ganchar presented the 2025 call statistics along with their strategic plan. They asked Council to engage neighboring rural municipalities to discuss potential funding contributions, first-call coverage, and the renegotiation of existing fire service agreements.

**Minutes**

**1/26** That the December 10<sup>th</sup>, 2025, regular meeting minutes be accepted as presented.

Nehring

Carried

**Business Arising**

None.

**Financial Statements**

**2/26** That December financials and bank reconciliations be accepted as presented.

Theisen

Carried

**3/26** That the payment of Graham Contracting invoice number 8732 be removed from Heck  
December accounts payable and cheque number 4125 be held until supporting receipts are submitted to Council.

Carried

**4/26** That December accounts paid in the amount of \$165,785.77 be accepted as presented Stack  
and January accounts payable in the amount of \$79,321.04 be accepted as amended.

Carried

**Correspondence**

- December 11, 2025 email from Saskatchewan Crime Stoppers requesting a donation.
- December 17, 2025 email from FCM inviting first time Council Members to enter draw for pass to the annual conference.
- December 18, 2025 email from SUMA with link to register for the Virtual Summit.
- December 22, 2025 email from SUMA President Goulden providing caucus updates.
- December 22, 2025 emailed newsletter from FCM.
- December 29, 2025 emailed Municipal Update from SUMA.
- December 31, 2025 email from Green Drop Tree Care with information on their services and a grant from FCM for urban forest management.
- January 5, 2026 Email from North Central Transportation Planning Committee with an invite to their February workshop.
- January 6, 2026 email from STARS thanking the Town for their donation.
- January 8, 2026 email from Prairie Central Connect with information on upcoming events.
- Winter 2025 Municipal Voice Magazine.
- January 13, 2026 letter from R.M. of Vanscoy No. 345 informing Council of the appointment of Jeff Kielo as their representative on the Asquith Recreation Board.

**Reports** – Attached

**Unfinished Business**

**Closed Session: Legal**

**5/26** That any discussion or motion regarding legal matters be postponed to the February Theisen  
2026 regular meeting.

Carried

|                  |  |                |
|------------------|--|----------------|
| 6/26<br>Hobman   | <p><u>Municipal Revenue Sharing (MRS) Declaration</u><br/>That Council confirms the following information as accurate and factual:</p> <ul style="list-style-type: none"> <li>• The 2024 Audited Financial Statement was submitted to the Ministry of Government Relations in compliance with legislative requirements.</li> <li>• The 2024 Public Reporting on Municipal Waterworks was submitted to the Ministry of Government Relations as required by law.</li> <li>• The Town of Asquith is in good standing regarding Education Property Tax reporting and remittances.</li> <li>• Council has adopted a Council Procedures Bylaw in accordance with legislation.</li> <li>• The Town of Asquith has implemented an Employee Code of Conduct as required by legislation.</li> <li>• All elected council members, including the Mayor, have completed and filed their Public Disclosure Statements and Annual Declarations with the Administrator as required by law.</li> </ul> <p>Furthermore, Administrator Montgomerie is authorized to complete and sign the Municipal Revenue Sharing (MRS) declaration confirming the above information.</p> | <u>Carried</u> |
| 7/26<br>Nehring  | <p><u>Parcel for Sale South and East of Sportsgrounds</u><br/>That any discussion or motion regarding the purchase of Parcel number 145477693 be postponed to the February 2026 regular meeting of Council.</p>  | <u>Carried</u> |
| 8/26<br>Hobman   | <p><u>New Business</u><br/><u>John Dahlseide's Fifty Years of Service</u><br/>That a budget of \$500 be set for the purchase of a gift to recognize John Dahlseide's fifty years of service with the Asquith Fire Department.</p>  | <u>Carried</u> |
| 9/26<br>Wolfe    | <p><u>Fire Department Reserve</u><br/>That the amount of surplus, if any, for Asquith Fire Department accounts at the end of the 2025 fiscal year be transferred to the Fire Truck Reserve account.</p>  | <u>Carried</u> |
| 10/26<br>Theisen | <p><u>Strategic Plan</u><br/>That the 2026-2030 Council Strategic Plan be adopted.</p>   | <u>Carried</u> |
| 11/26<br>Stack   | <p><u>Insurance and Bond</u><br/>That Council acknowledges that Administrator Montgomerie has provided a complete review of all current insurance policies and employee bond details.</p>  | <u>Carried</u> |
| 12/26<br>Theisen | <p><u>Appointments for 2026</u><br/><u>Building Inspector</u><br/>That the following building officials employed or subcontracted by CCASK (Construction Code Authority) be appointed Building Inspectors for 2026:</p> <ul style="list-style-type: none"> <li>• Ryan Shepherd           Licence No. BOL360</li> <li>• Chris Gates               Licence No. BOL105</li> <li>• Karly Heatcoat           Licence No. BOL421</li> <li>• Rashel Gervais           Licence No. BOL307</li> <li>• Ryan Paquette           Licence No. BOL314</li> <li>• Raymond Humenny       Licence No. BOL635</li> <li>• Ben McLeod               Licence No. BOL886</li> <li>• Janelle Cox               Licence No. BOL845</li> <li>• Jerry Wintonyk           Licence No. BOL142</li> <li>• Virginia Shepley        Licence No. BOL517</li> <li>• Dale Knutson             Licence No. BOL112</li> <li>• Dale Wagner             Licence No. BOL035</li> <li>• Dwayne Williams        Licence No. BOL122</li> </ul>   | <u>Carried</u> |

13/26  
Stack

Board of Revision

That pursuant to Subsection 220(1) of *The Municipalities Act* the Town of Asquith appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh;

That the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers;

That pursuant to Subsection 221(1) of *The Municipalities Act* the Town of Asquith appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule; AND

That if the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

14/26  
Nehring

Development Appeals Board

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Town of Asquith appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh;

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers;

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Town of Asquith appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule; AND

That if the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

15/26  
Heck

Legal Firms

That MacDermid Lamarsh be appointed to handle legal matters relating to the Sportsgrounds Walking Path in 2026 and Procido LLP be appointed to handle all other legal matters for the Town of Asquith in 2026.

Carried

|                         |   |                 |
|-------------------------|---|-----------------|
|                         | <u>Pest Control Officer</u>   |                 |
| <b>16/26</b><br>Theisen | WHEREAS Council has not received a petition signed by at least 10 persons who are voters in the municipality requesting that a Pest Control Officer (PCO) be appointed and therefore is not required to appoint a PCO according to Section 14 of <i>The Plant Health Act</i> ; AND<br><br>WHEREAS the previous PCO for the Town of Asquith, appointed in conjunction with the R.M. of Vanscoy No. 345, saw their term of appointment expire on December 31, 2025, and the R.M. has not appointed an Officer for 2026 as of this meeting date;<br><br>THEREFORE be it resolved that Council will not appoint a PCO for 2026 at this time. However, should the R.M. of Vanscoy No. 345 appoint a PCO during 2026, Council may consider appointing the same individual for the Town of Asquith and shall notify the Ministry of Agriculture accordingly. | <u>Carried</u>  |
|                         | <u>Wheatland Regional Library</u>   |                 |
| <b>17/26</b><br>Wolfe   | That Mayor Jackie Stobbe be appointed as the Town of Asquith's Wheatland Regional Library representative for 2026.  | <u>Carried</u>  |
|                         | <u>Deputy Mayor</u>   |                 |
| <b>18/26</b><br>Nehring | That Councillor Theisen continue his appointment as Deputy Mayor until the end of this Council's term of office.  | <u>Carried</u>  |
|                         | <u>Auditor</u>  |                 |
| <b>19/26</b><br>Hobman  | That Jensen Stromberg be appointed as Auditor for 2026.   | <u>Carried</u>  |
|                         | <u>Fire Chief</u>   |                 |
| <b>20/26</b><br>Stack   | That Colin Graham be appointed Fire Chief for 2026.   | <u>Carried</u>  |
|                         | <u>Emergency Measures Organisation (EMO)</u>  |                 |
| <b>21/26</b><br>Theisen | That Mayor Jackie Stobbe and Councillor Pete Heck be appointed to the EMO Executive Committee for 2026.   | <u>Carried</u>  |
|                         | <u>Invoice No. 55-2025</u>  |                 |
| <b>22/26</b><br>Heck    | That Invoice No. 55-2025 shall remain outstanding without amendment.  | <u>Carried</u>  |
|                         | <u>Donation to Crime Stoppers</u>   |                 |
| <b>23/26</b><br>Theisen | That a donation be made to Crime Stoppers.  | <u>Defeated</u> |
|                         | <u>Waste Disposal Committee</u>   |                 |
| <b>24/26</b><br>Theisen | That Councillor Jeremy Wolfe be appointed to the Waste Disposal Committee.  | <u>Carried</u>  |
|                         | <u>Building Permit Extension</u>  |                 |
| <b>25/26</b><br>Stack   | That Ryan Latta be granted an extension for Building Permit No. 01-2025 to February 28, 2027.   | <u>Carried</u>  |
|                         | <u>Adjournment</u>  |                 |
| <b>26/26</b><br>Stobbe  | That this meeting be adjourned at 7:16P.M.  | <u>Carried</u>  |

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Administrator

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Mayor